



**Global and local  
research partnerships  
for a sustainable future**

**11 - 13 September 2024  
Darwin Convention Centre**



# **2024 ARMS Conference - Abstract Guidelines**

## **GUIDELINES FOR SUBMITTING A COMPETITIVE ABSTRACT IN THE FORM OF: ORAL PRESENTATION, POSTER PRESENTATION OR PRECONFERENCE WORKSHOP PRESENTATION**

### **CONFERENCE THEME: Global and local research partnerships for a sustainable future**

In a world that has reopened to new challenges and opportunities, the role of research management professionals has become more crucial than ever. This evolving landscape calls for a dynamic approach to managing global research partnerships, emphasising the need for robust relationships between researchers and strong connections among skilled research management professionals. These connections are vital for navigating diverse requirements and meeting increasing expectations in a sustainable manner.

The theme "Global and Local Research Partnerships for a Sustainable Future" is a simple articulation of how research management professionals must operate in this environment and the jointly convened conference is emblematic the reality of the environment with the jointly convened conference, ARMS 2024, serving as a testament to this reality. Uniting the established practices of Australasia with the emerging Malaysian research management ecosystem, this conference is a platform for sharing, learning, and understanding the nuances of this field.

Come to ARMS 2024 in Darwin to share, hear, learn and understand:

- How are organisations engaging with new players in the research system whilst continuing to nurture relationships with existing government and industry partners.
- How local contexts shape global perspectives and discuss strategies for research management professionals to enhance the impact of partnerships for a sustainable future. And
- How you, as a research management professional, can build impactful partnerships for a sustainable future.

This gathering is not just an event but a pivotal moment for professionals to collectively steer the course of research management towards a more interconnected and sustainable future.

### **This theme includes the following sub-themes:**

Each sub-theme for the Conference represents components of the research and innovation ecosystem that are facilitated and supported by research administrators and managers. These will determine the organisation of abstracts.

## **Sub Theme 1: Bringing philanthropists, public research and industry research closer together**

According to the latest Higher Education R&D Expenditure report in Australia, released in May 2022, the two fastest growing sources of funding for higher education research were industry (up 15.5%) and philanthropy (up 38.2%). Increased funding from industry and philanthropy is helping the public research sector to diversify their income sources, add value to core funding, and achieve research excellence.

The rewards for those who can successfully navigate the intersection of philanthropy, public research, and industry research are substantial, but it is not without its challenges. Cross-institutional collaboration is a requirement if you are to navigate complex agreements, safeguarding IP, ensuring accurate costing and acquittal, increasing doctoral candidate numbers, and delivering timely and impactful research outcomes.

This sub-theme invites abstract submissions that align with the following possible topics:

- Collaborative Innovation: Explore successful models and case studies where philanthropic initiatives, public research institutions, and industry players have collaborated to create innovative solutions addressing pressing societal challenges.
- Cross-Sectoral Partnerships: Present insights on effective strategies to establish and sustain partnerships that bridge the gap between philanthropy, public research, and industry, and examine how such collaborations can amplify research impact and outcomes or support emerging researchers.
- Intra-Organisational navigation: Discuss the administrative considerations and responsibilities inherent in these types of collaborations, sharing strategies for ensuring responsible philanthropic solicitation, timely and accurate research reporting, and tactics for gift administration and implementation.
- Innovation Ecosystems: Examine the role of various stakeholders in fostering innovation ecosystems that promote the convergence of ideas, resources, and expertise, leading to breakthrough solutions, and showcase success stories where such impact has been realised.

## **Sub Theme 2 - Effective collaboration with external stakeholders**

With research being conducted across the globe, a key element of research management has become establishing and maintaining collaborative relationships outside of our own organisation. With researchers collaborating on projects with their peers from around the world and having relationships with both industry and government funding partners, it is essential that research management professionals establish effective collaborative relationships with their peers from these organisations as well. These relationships are important, not just for the smooth facilitation of research, but also for enhancing the knowledge and experience of the research management professional themselves.

This sub-theme recognises the significant role of external stakeholders in efforts to enhance the visibility of research management. By integrating the collaborative efforts among the stakeholders, it is the aspiration that research management profession will be regarded as an integral part of the research ecosystem.

The sub theme invites abstract submissions that align with the following possible topics;

- Cross institutional collaboration for sector best practice.
- Facilitating collaboration with international institutions to support shared research or doctoral education initiatives.
- Establishing effective relationships with funding partners
- Collaborating with health service providers and other non-research institutions for multi-disciplinary research projects and doctoral candidate development.
- Establishing relationships with other research management networks from around the world
- International research and doctoral education collaborations
- Partnership and Strategic Alliance with other research management associations and agencies to share the best practices and exchanges of ideas

### **Sub Theme 3 - More than our rank – innovate the future of global rankings**

University rankings are a fixed part of the international higher education landscape. Rankings are interpreted differently depending on the global setting. They provide an easy mechanism for comparison and are utilised by students, parents, employers, governments, industry and funding bodies. Whilst many universities perform well in one or more of these rankings, they only provide a narrow perspective of the worth of a university.

Possible topics include:

- The importance of rankings across regions.
- Reducing the reliance on rankings and providing our funders with a richer view of our institution.
- Ways newer rankings such as the THE Impact Ranking risk replacing real societal impact for a proxy measure.
- The value of commercial rankings compared to national research quality and impact assessments exercises.
- Valuing progressive and innovative research project publications.
- Innovative ways your institution is recording non-traditional publications.
- Capturing start-ups and entrepreneurial activities.
- The impact of rankings on doctoral candidate recruitment.

### **Sub Theme 4 - Professional Research management as an embedded practice.**

In the fast-paced world of research and development, effective management is crucial for success. Professional research management is an embedded practice that revolutionizes research management, by integrating direction and strategic planning, policies development, project management, resources allocation, and cutting-edge technologies. By embedding professional research management into an organisation's culture, it streamlines processes, facilitate collaboration, and maximises productivity.

Professional research management enables seamless communication, adaptive planning, and real-time visibility into research progress. In addition to the essential process support, it also recognises the importance of providing emotional support to researchers and doctoral candidates, particularly during the research proposal development and submission processes or throughout their candidature. This support assures researchers and doctoral candidates that they are not alone and their institution stands firmly behind them. Together, Professional research managers foster a supportive and collaborative environment that empowers researchers and candidates to strive for greater success in achieving groundbreaking discoveries. This holistic approach not only unlocks the full potential of research endeavours but also keeps organisation at the forefront of innovation.

### **Sub Theme 5 - The Knowledge Broker –Translating and disseminating research for greater impact**

Research translation has become much more than providing a press release or writing an article for "The Conversation". Researchers need to access a wide range of skills such as marketing, social media, legal, financial, human resources plus a multitude of others to successfully translate and disseminate their work. It is not reasonable to expect any one person to have all these skills plus do their 'day' job. This sub-theme explores the role research management professionals have in brokering the translation of knowledge from the academic environment into industry, government and social enterprises.

Possible topics include:

- The role a Research Manager plays as a knowledge broker in achieving research impact.
- Innovative ways that research impact reaches a wider audience and delivers the maximum benefit.
- Impact pathways and how to decide what pathway is best for the research.
- The role of and how to engage venture capital, angel investors, and philanthropy in research translation.
- Understanding and developing translation plans.
- Commercialisation challenges in an academic setting.
- Development programs and training to support researchers and doctoral candidates in communicating their impact.

## GENERAL GUIDELINES ON SUBMITTING AN ABSTRACT

Abstracts submitted for the ARMS 2024 Conference should:

- ✓ **Articulate succinctly the key message(s) you wish to communicate to conference delegates**
  - **Clearly identify** the subject matter or topic of your presentation or workshop
  - **Emphasise the key idea(s)** regarding the problem(s) or question(s) you wish to address
  - **Highlight** your central idea regarding the question(s)/problem(s)
  - **Outline** no more than three key points to your argument
  - **Demonstrate** the relevance to advancing the professionalism of research management and administration.
  - **Learning Outcomes** – your presentation should not just be a report but what was learnt during the process
  
- ✓ **Evoke interest** so that conference participants want to hear what you have to say
  - **Select** a title that is captivating and will draw conference delegates
  - **Choose** the right pitch and language, i.e., use words that are understood by both specialists and non-specialists, avoiding jargon where possible
  
- ✓ **When presenting the abstract** make sure that you
  - **Submit** your abstract **online** through the speaker portal website
  - **Be concise** - Abstracts should not exceed 250 words and must relate to one of the identified conference themes
  - **Select an interesting and engaging title** – no more than twenty (20) words
  - **Identify the presenter's name(s)** – identify which presenter is nominated for contact. Note that proxy delegations for successful abstract presenters will not be permitted
  - **Identify the presenter's contact details** - Including institution, address, email address and telephone number
  - **Provide an indication of preferred presentation format** (Oral Presentation, Poster presentation or pre-conference workshop). Note – inclusion in a particular presentation format is at the discretion of the ARMS 2024 Program Committee
  - **Submission must be made** in any one of the sub categories as outlined in this document.
  - **Submissions may not be advertisements** of institutions as would be more typical of vendor or institution exhibits. Abstracts must be academic and/or professional in nature

Consistent with the value we place on high standards of research governance including the protection of integrity and ethics of research, ARMS expects that all materials published through ARMS forums are based on activities conducted in accordance with the Australian Code for the Responsible Conduct of Research and the Singapore Statement on Research Integrity. ARMS expects all its members to demonstrate best practice and this includes obtaining all necessary approvals for the conduct of activities to inform presentations and papers published through ARMS, including conference presentations.

ARMS values and recognises the contributions of Indigenous/First Nations peoples in research and research administration. ARMS acknowledges that Indigenous/First Nations peoples have inherent rights, including the right to self-determination. Research with and about Indigenous/First Nations peoples must be founded on a process of meaningful engagement and reciprocity between the researcher and ARMS recognises that there is no sharp distinction between researchers and Indigenous/First Nations peoples. Indigenous/First Nations people are also researchers, and all participants must be regarded as equal partners in a research engagement. ARMS works diligently to ensure best practice standards are maintained regarding research and research-support presentations that involve or relate to Indigenous/First Nations peoples. Any presentations relating to or involving Indigenous/First Nations peoples at an ARMS conference must be done in partnership with an appropriate member of the Indigenous/First Nations community and wherever possible should be co-presented with members of the relevant Indigenous/First Nations community.

ARMS expects all members and those seeking to communicate activities through ARMS forums to comply with their institutional processes regarding Ethics Committee approval for the involvement of human participants or animals. For example, where a survey is conducted to form the basis of a presentation at an ARMS conference, it is expected that the presenters will comply with their institutional policies regarding obtaining Human Research Ethics Committee approval for the survey. ARMS considers distribution at a conference to be publication and therefore all institutional requirements regarding the conduct and dissemination of research activities should be complied with.

## SPECIAL INSTRUCTIONS

### Oral Presentations (20-25 minutes including question time)

- Submissions for oral presentations should describe original research conducted by the authors under one of the conference themes. Abstracts should clearly outline the topic being covered.
- 20-25 minutes including question time will be allocated for oral presentations. *Speakers may be given more/less time to present at the discretion of the Program Committee.*
- The Program Committee reserves the right to adjust the presentation time in certain cases.
- Abstracts should be presented using PowerPoint projection. Please bring your presentation PowerPoint slides on a memory stick to the audiovisual speaker's preparation room on arrival at the conference so it can be loaded on to the conference lap top computers. Please also bring a back-up of your presentation on a separate USB/memory stick in case your presentation fails.
- Standard audio-visual facilities will be available.

### Poster Presentation

- Submissions for poster presentations should describe work under one of the conference themes where possible.
- Authors must attend their posters during the allocated time to answer questions.
- Posters should be 84cm wide and 119cm high.
- The poster should include author and co-authors' names, a short title, the name of the institution where the work was carried out, an abstract and section headings such as Introduction, Methods, Results, Conclusions and Recommendations.
- Posters should be succinct, easily read from a distance and engaging.
- Each poster will be allocated a poster number closer to conference. The poster number will indicate where your poster will be positioned/displayed at the conference. Posters will be on display throughout the conference.

### Preconference Workshops

- Submissions for preconference workshops should describe work under one of the conference themes.
- Workshops will be half day (3-3½ hours)
- Abstracts should be presented using PowerPoint projection. Overheads will not be permitted. Please bring your presentation PowerPoint slides on a memory stick to the audiovisual speaker's preparation room on arrival at the conference so it can be loaded onto the conference laptop computers. Please also bring a back-up of your presentation on a separate USB/memory stick in case your presentation fails.
- Standard audio-visual facilities will be available.

## TERMS AND CONDITIONS OF SUBMITTING AN ABSTRACT

The below terms and conditions associated with abstract submissions must be read, understood and agreed to at point of online submission.

- Abstracts must be submitted online no later than the advertised deadlines by ARMS Executive Office.
- The acceptance of an abstract for the event does not imply any provision of registration for the event, nor any other costs associated with preparation or presentation of the abstract or presenter's attendance at the event.
- All authors presenting at the event must register and pay to attend.
- Authors agree to permit the event organisers' to publish the abstract in the online event app and other event materials as required.
- If the author(s) have any commercial interests or associations that might pose a conflict of interest regarding this submission, they must be declared.
- You confirm the submission has been approved by all authors and is original work.

## ABSTRACT SUBMISSION CERTIFICATION

The below abstract submission certification associated with abstract submissions must be read, understood and agreed to at point of online submission.

In submitting an abstract to present at ARMS, I certify that:

- the content of my abstract represents my own work;
- I am an appropriate person to present this topic; I have appropriate expertise to present on this topic.
- in the case this is a collaborative project, I have spoken to my collaborators about the submission of this abstract and that my submission of this abstract demonstrates that I have the support of my collaborators to submit and present this abstract/presentation;
- If applicable I have documented permission from Indigenous/First Nations collaborators, and will be able to provide evidence upon request;
- ARMS can seek further clarification from me regarding my abstract;
- I have full endorsement from my line management to submit this abstract; and,
- if accepted to present at the ARMS conference, I will be supported by my leadership to present my abstract.

## KEY DATES

### Closing Date for Submissions - PLEASE NOTE

- Pre-conference Workshops - closing date **Friday 15 March 2024**
- Oral Presentations - closing date **Friday 12 April 2024**
- Poster Presentations - closing date **Friday 12 April 2024**

**NB: Late abstracts will not be accepted.**

### Notification Date for Submissions - PLEASE NOTE

All submissions will be carefully reviewed by the ARMS 2024 Program Committee and authors will be notified of acceptance.

- Pre-conference Workshops – **mid April 2024**
- Oral Presentations – **mid May 2024**
- Poster Presentations – **mid May 2024**

Presenters will be notified via email and will be sent a link to registration. All presenters must register by **Thursday 27 June 2024** in order for the program to be finalised and published. NB: Earlybird registration closes Thursday 27 June 2024

**In the event that the presenting author does not register, the abstract will be withdrawn.**

## EXAMPLE OF A SUCCESSFUL ABSTRACT

### Theme:

Leader Presentation Stream

### Title:

'Coordinating Research Integrity, Governance and Ethics Expectations in International Research Collaborations: Pitfalls and Solutions'

### Authors/Presenters\*:

Dr Ted Rohr\*, Director Research Ethics & Compliance Support, UNSW Australia

([ted.rohr@unsw.edu.au](mailto:ted.rohr@unsw.edu.au)): As founding leader of the ARMS Ethics & Research Integrity Special Interest Group, Ted has a long-standing and significant experience in the stream topic. He is engaged at both national and international levels in shaping the discussions around research integrity, governance and ethics and focuses on the contribution towards high-quality research development.

Bronwyn Greene, Executive Officer Office of the Deputy Vice-Chancellor (Research), UNSW Australia ([b.greene@unsw.edu.au](mailto:b.greene@unsw.edu.au)): Bronwyn has worked in the Australian higher education and research administration/management sector for both government and universities for about 20 years. Amongst other things, Bronwyn is responsible for research policy, planning, strategy and research integrity at UNSW. Bronwyn has been invited to present nationally and internationally on research policy and research integrity. She is the immediate past Chair of the Group of Eight Research Integrity Group and the UNSW representative on the Universitas21 (U21) Research Integrity Committee.

### Abstract:

In international research settings research compliance expectations are complicated. Institutions and researchers need to understand, and have mechanisms in place to navigate through, the different research governance expectations of all countries involved in a collaboration; from the different legislative requirements, national and institutional research codes, as well as the sometimes conflicting funding conditions when single projects are funded from multiple international sources. Institutions and researchers are pretty good at covering off the standard terms of collaboration agreements such as funding, deliverables, project terms, IP ownership and the like. These contract terms are generally well understood and managed internationally. Where collaboration agreements have generally failed is in including clear terms related to the responsible conduct of research and in identifying, investigating, reporting and dealing with allegations of research misconduct. Expectations on the responsible conduct of research, such as responsible authorship, publication and data management are encompassed in the Singapore Statement on Research Integrity but may conflict with local legislative expectations. In research involving humans or animals, there are significant cultural and legislative differences among countries and their funding bodies in expected review and monitoring mechanisms. Here, we collect and report on experiences from senior researchers and research administrators involved in international research.

## ABSTRACT TEMPLATE

**PRESENTATION TYPE:** Oral Presentation, Poster presentation or Pre-Conference Workshop

**THEME:** Insert theme name you wish to submit under

### **Abstract Title (no more than 20 words)**

\*Presenters, Authors:

\***Surname, First name** <sup>x</sup>, Surname, First name <sup>x</sup>,

<sup>x</sup> *Affiliation*, <sup>x</sup> *Affiliation*,

Presenters email address:

### **ABSTRACT (must not exceed 250 words):**

Insert text